

**Charlotte-Mecklenburg Continuum of Care
2017 New & Renewal Projects
Request for Letter of Interest for Continuum of Care Program**

Due Monday, July 31, 2017

The Charlotte- Mecklenburg Continuum of Care is charged by the US Department of Housing and Urban Development (HUD) to submit a community-wide application for homeless assistance funds.

This announcement serves as the opportunity for agencies to submit a Letter of Interest (LOI) for funding for new and/or renewal projects as part of the HUD Continuum of Care (CoC) Homeless Assistance Grants Competition.

The Notice of Funding Availability (NOFA) for the FY 2017 Continuum of Care (CoC) Program can be viewed at <https://www.hudexchange.info/resources/documents/FY-2017-CoC-Program-Competition-NOFA.pdf>

Agencies considering submitting a letter of interest must clearly demonstrate their ability to successfully meet CoC program outcomes in one or more of the activity areas as outlined in the Homeless Emergency Assistance and Rapid Transition to Housing: Continuum of Care Program; Interim Final Rule (24 CFR Part 578 [Docket No. FR-5476-I-01]).

INTRODUCTION

Eligible Activities:

- ***COC Renewal Projects (PSH, RRH, HMIS, or Coordinated Entry)***
- ***New Permanent Supportive Housing Projects (PSH)***
- ***New Rapid ReHousing Projects (RRH)***
- ***New Joint Transitional Housing and Rapid ReHousing Projects (TH-RRH)***

Note: Project must be ready to proceed in calendar year 2018.

COC PROJECTS ARE DESIGNED TO:

- Promote community-wide commitment to the goal of ending homelessness.
- Provide funding for efforts by nonprofit providers and State and local governments to quickly house or rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families and communities by homelessness.

Char-Meck CoC
July 24, 2017

- Promote access to and utilization of mainstream benefits by homeless individuals.
- Provide supportive services that are voluntary, flexible and consumer-driven.

Funding for these projects is provided through the HUD CoC Homeless Assistance Grant Programs (under the HEARTH Act). Submission of a Letter of Interest does not constitute an application nor does it constitute approval for funding by the CoC or by HUD.

The CoC anticipates that HUD will allow Charlotte-Mecklenburg to apply for approximately **\$3,500,000.00** in this competition.

WHO CAN SUBMIT A LETTER OF INTEREST

Applicants that:

- Serve persons residing in Mecklenburg County
- Is prepared to utilize or already utilizing the Homeless Management Information System to record client level data.

PROCESS

Step 1: Interested agencies must submit LOI form and certification by **July 31, 2017**.

Step 2: LOIs will be reviewed and evaluated in response to this announcement. Upon approval, applicants will be notified if they were or were not recommended to submit a full application for funding consideration.

Step 3: Applicants recommended will receive an invitation to submit a full project application and asked to submit via e-snaps.

Applicants that are not recommended will be provided a written explanation for the reason(s) for not being recommended and will be offered support and technical assistance to improve deficiencies identified during the letter of interest process. Applicants have the right to appeal funding recommendation decisions by submitting a formal written letter within two weeks of being notified.

SUBMISSION INSTRUCTIONS

All LOIs must be received electronically no later than **5:00 Monday, July 31, 2017 to rpfeiffer@charlottenc.gov**. LOIs submitted after the deadline will not be reviewed or considered.

CONTACT INFORMATION

Questions may be directed to Rebecca Pfeiffer, CoC Coordinator at rpfeiffer@charlottenc.gov or by phone at 704.336.2266.

LETTER OF INTEREST FORM

Please complete the following information:

Agency:

Contact Name:

Contact information (phone & email):

Renewal Projects (currently receiving CoC funds)

Project Type (circle): PSH, RRH, HMIS, Coordinated Entry

Project Name:

Amount to be requested (this must be same as on Grant Inventory Worksheet):

Utilize Housing First approach? ____yes ____no

New Projects

Project Type (circle): PSH, RRH, TH-RRH, HMIS, Coordinated Entry

Project Name:

Target Population:

Project Description:

Amount to be requested:

Utilize Housing First approach? ____yes ____no

Will this project be to expand a current CoC funded project: ____ yes ____no

If yes, which renewal project:

CERTIFICATION LIST

Please initial all boxes to indicate organizational capacity.

☐ Agency can demonstrate that the project will provide a 25% match of the total budget amount (minus leasing dollars).

☐ Agency can demonstrate that the project would be ready to begin in the year 2018.

☐ Agency has registered or is prepared to register with the System for Awards Management to obtain a DUNS number.

☐ Agency has obtained or is prepared to obtain an E-snaps profile and is willing to submit HUD CoC applications through the required online portal.

☐ Agency has experience in providing housing and/or services to individuals or families experiencing homelessness.

☐ Agency is prepared to participate in Coordinated Entry.

☐ Agency is prepared to utilize Homeless Management Information System to capture client-level data on all clients in the program.

☐ Agency is prepared to prioritize eligible households based on the CoC's identified prioritization process.